



## **Arlington Contributory Retirement Board Meeting Minutes February 23, 2023**

### **Call to order Regular Monthly Meeting**

Chairman Hughes called the monthly meeting to order at 4:30 PM

**Board Members present:** Chairperson Kenneth Hughes, Ida Cody, Robert Jefferson  
Richard Keshian and Fred Fantini

### **Motion and vote to approve Expense Warrant #2 and 2C and the February 2023 Payroll Warrant**

After review and discussion, Ms. Cody made a motion to approve the Expense Warrant # 2 and 2C and the February Payroll Warrant for payment, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody I, Mr. Fantini, Mr. Keshian and Chairman Hughes I.

### **Motion and vote to approve Minutes for January 26, 2023**

After review and discussion, Mr. Fantini made a motion to approve the January 26, 2023, Minutes seconded by, Mr. Jefferson The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes

### **Motion to approve new AHA member.**

After review and discussion Mr. Fantini made a motion to approve the new Arlington Housing Authority member as listed, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

<b><u>Name</u></b>	<b><u>Date of Membership</u></b>	<b><u>Percentage</u></b>	<b><u>Position</u></b>
Sarah Pelayo	01-16-2023	9+2%	Family Self-Sufficient Coordinator

### **Motion to approve new Town member.**

After review and discussion Ms. Cody made a motion to approve the new town members as listed, seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

<b><u>Name</u></b>	<b><u>Date of Membership</u></b>	<b><u>Percentage</u></b>	<b><u>Position</u></b>
Lorraine Tauches	01-30-2023	9+2%	Children Librarian

### **Motion to approve new School members.**

After review and discussion Mr. Keshian made a motion to approve the new school department members as listed, seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Ms. Cody, Mr. Keshian, Mr. Fantini, and Chairman Hughes I.

<u>Name</u>	<u>Date of Membership</u>	<u>Percentage</u>	<u>Position</u>
Danielle Daversa	02-07-2023	9+2%	AASP Teacher Assistant
Julie Garry	01-03-2023	9+2%	Cook/Manger Cafeteria
Sofia Gollobin	01-03-2023	9+2%	Teachers Assistant
Samantha Jones	11-28-2022	9+2%	Athletic Trainer
Azul Lora Pena	01-26-2023	9+2%	AASP Teacher Assistant
Kaley Moran	01-17-2023	9+2%	Teachers Assistant
Lila Murray	01-24-2023	9+2%	Teachers Assistant
Conner Rudden	01-23-2023	9+2%	Teachers Assistant
Jacob Peters	01-17-2023	9+2%	Teachers Assistant
Jean Scimemi	02-01-2023	9+2%	Traffic Supervisor
Joe Spacco	01-31-2023	9+2%	Teachers Assistants
Ava Tankersley	01-23-2023	9+2%	AASP Teacher Assistant
Meredith Wall	01-03-2023	9+2%	Teachers Assistant

**Acknowledgement of retiree's survivors and employees who have passed since the last Board Meeting, Keith Grant Evelyn Meagher**

The Chairman requested a moment of silence in honor of the deceased.

Deceased	Date of Death	Department/ Position	Retirement Date	Status
Keith Grant	02/04/2023	Maintenance/ Electrician		Employee
Evelyn Meagher	02/09/2023	Food Services/ Cafeteria Helper	04/27/2004	Retiree

**Motion and vote Refunds and Rollovers**

**Motion and vote of a refund of accumulated deductions for Ms. Kayla Vodka in the amount of \$27,922.61. Ms. Vodka had 4 years and 2 months of creditable service working as The Board of Health Coalition Director.**

After review and discussion Mr. Keshian made a motion to approve the refund for Ms. Vodka seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Ms. Justine Bloch in the amount of \$10,706.11. Ms. Bloch had 10 years and 1 months of creditable service serving as a Teacher's Assistant for the Arlington School Department.**

After review and discussion Ms. Cody made a motion to approve the refund for Ms. Bloch seconded by Mr. Fantini. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Ms. Dana Freedman in the amount of \$1,944.46. Ms. Freedman had 9 months of creditable service serving as a Teacher's Assistant for the Arlington School Department.**

After review and discussion Mr. Fantini made a motion to approve the refund for Ms. Freedman seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Motion and vote of a refund of accumulated deductions for Ms. Rachael Gettleman in the amount of \$4,550.31. Ms. Gettleman had 2 years and 9 months of creditable service serving as a Teacher's Assistant for the Arlington School Department.**

After review and discussion Mr. Fantini made a motion to approve the refund for Ms. Gettleman seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Legal RFP**

Mr. Greco provided the Board with the sample RFP from the PERAC Website to the Board for review. After discussion it was decided that the Board members will review the sample and provide recommendation at the March Board Meeting for the RFP.

**Section 9 Arthur McLean**

Mr. Greco provided the Board with PERAC legal opinion that his spouse Donna Mclean is the eligible beneficiary should Mr. Mclean's Section 9 benefit be approved. After review and discussion Mr. Jefferson made a motion to approve Mr. Mclean's section 9 benefit pending PERAC's approval, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**Election Policy**

After review and discussion Mr. Jefferson made a motion to approve the Election Policy seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

**New Business**

**PERAC MEMO # 4/2023 Cola Vote for FY 24 7/1/23**

After review and discussion Mr. Jefferson made a motion to have the COLA Hearing and Vote for the 3% FY 24 Cola prior to the March 23, 2023, Monthly Board Meeting, seconded by Mr. Keshian. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

The Chairman requested the Board's approval for travel to the NCPERS conference in New Orleans in May of 2023. Ms. Cody made a motion to approve Mr. Hughes travel seconded by Mr. Fantini and motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.

Mr. Greco informed the Board that PERAC approved the Electronic Signature Regulation and that the Town Manger presented the 5% COLA increase to the Selectboard, and it was approved 5-0. Mr. Greco told the Board that retro and increase will be paid to eligible retirees and survivors in the March 31,2023 payroll.

### **Adjourn**

At 6:11 PM Mr. Fantini made a motion to adjourn the meeting seconded by Mr. Jefferson. The motion was approved by unanimous roll call vote Mr. Jefferson I, Mr. Keshian I, Ms. Cody I, Mr. Fantini I, and Chairman Hughes I.